

Government of Jammu and Kashmir
Office of the
Chief Education Officer Bandipora
Office: 1st Block, Mini Secretariat Bandipora

Subject : Grant of *in-situ* promotion of Higher Standard pay scale.


ORDER No:- 22 (Accts)CEO Bpr 2022
Dated: 02 / 08 /2022

Sanction is hereby accorded to the grant of *in-situ* promotion to the Higher standard pay scale in terms of J&K Civil Services (Higher Standard pay scheme) Rules 1996 issued by J&K Government vide SRO-14 dated;15.01.1996 in favour of 01 (Annexure "A" 01) teaching/non-teaching officials of District Bandipora, in the corresponding pay scale/ pay band / Grade pay as shown against each official to this order. However the monetary benefit on account of *in-situ* promotion to regulated in terms of Rule-295(1) of General Financial Rules-2017.

The *in-situ* promotion arrears of officials shall not be drawn till additional funds for the specific purpose are released by the Competent authority (except retired officials) for which the concerned DDOs shall figure out the provision and submit the requisition accordingly in consolidated manner to Chief Education Officer for adopted Budget 2022-23. Deviation if any shall warrant strict disciplinary action against DDO concerned.

The *in-situ* promotion to the higher standard pay scale in favour of teaching/non-teaching officials is granted/released subject to the fulfillment of the following conditions;

1. That the drawing & Disbursing Officer concerned will verify the particulars of each official with reference to his/her original service records before allowing (*in-situ*) promotion benefit and he/she shall be personally responsible for correctness of particulars of the employees working under him/her. In case any variation is noticed in the particulars of any such official, the benefit of *in-situ* promotion shall not be released as such case shall immediately be referred to this office for further orders/clarification;
2. That the incumbents have completed required spell of 09/18/27 years as the case may be, satisfactorily and without any interruption as defined in Rule 4(K) of SRO-14 dated;15.01.1996;
3. That the incumbents were not under suspension or contemplated in any charge or charge-sheeted under classification control and Appeal Rules 1956 or any other rules and his/her work and behavior has remained satisfactory;
4. That the present *in-situ* promotion shall not change / affect the existing designation / Seniority /duties of the employees;
5. That the benefit of the *in-situ* promotion shall not be applicable, if the official has earlier forgone regular/functional promotion or will forego his functional promotion in future;
6. That the work and behavior of the officials have remained satisfactory during the preceding 03 (Three) years.
7. That before implementing the order, the concerned DDOs shall ensure that the employees are holding genuine appointment on substantive basis in the department;
8. That no time bound promotion has been accorded by the DDO at his own level in favour of any official and none of the official has received this benefit so far.
9. That in case , if it has been found that the time bound promotion has been sanctioned in favour of un-regularized migrant substantive / contractual by virtue of this order, the same shall not be given effect.
10. Consequently, upon grant of HSP's pay and shall be regulated strictly in accordance to the provisions laid down in SRO-14 and SRO - 94 dated. 15.04.2009 and Govt. order No.07-F and Govt. order No;08-F dated;18.01.2011, additional rules 295 (1) of GPR 2017, be also implemented while implementation of the (*in-situ*) Promotion order.
11. It shall be personal responsibility of the concerned DDO to verify the particulars of each employees and observance of all codal formalities and conditions mentioned herein above and the DDO's concerned shall give effect/draw the arrears on account of time bound promotion after getting the entries to this effect recorded in the service book,
12. That the *in-situ* promotion in respect of the teaching/non-teaching officials are released subject to up to date verification or got recorded in their service book by the DDO before given the effect.
13. That there are no criminal cases proceedings pending against the above officials before any investigating agency viz ;(VOK Crime branch) or court of law and the genuineness of appointment has been ascertained / established in respect of the employee/s.
14. DDO's must ensure that the officials are holding genuine appointment.
15. The DDO/CEO concerned shall allow the benefit of *in-situ* promotion in respect of erstwhile FAT/Migrant teachers only after verification of their service bio-data with original documents viz; service book, appointment order, qualification certificate and regularization order of the competent authority;
16. That recovery of excess pay and allowance, if any, pointed out against the teaching/non-teaching officials in the annexure shall be attended on priority, while payment of arrears on a/c of *in-situ* promotion.
17. The DDO concerned shall strictly adhere to the instructions envisaged in order to rule out any mistake.


G.M. Jaiswal
(National Awardee)
Chief Education Officer,
Bandipora.

No.CEO/Bpr/Accts/TBP/22-23/ 1648
Copy to the:-

Dated: 02 / 08 /2022

1. Principal Secretary to Government, School Education Department, Civil Secretariat, Jammu for Information.
2. Director School Education Kashmir Srinagar, for Information.
3. Principal / Zonal Education officer/ Headmaster, _____ for information and necessary action. Before implementing the order, the DDO concerned shall verify the eligibility/entitlement of the officials for *in-situ* promotion as listed in the Annexures and will strictly adhere the terms and conditions as laid down in the aforesaid order in each case. However, any variation/discrepancy, if found on verification of the documents in respect of the any officials, should immediately be brought to the notice of this office for fresh orders and the *in-situ* promotion order in favour of such officials shall not be implemented by the concerned DDO at any case.
4. I/c Website for uploading this order along with enclosure on official website.
5. Office records.

Annexure "A" to Order No:- 22 (ACCTTS) CEO/BPR 2022

Dated:- 02 / 08 / 2022

S. No.	Zone	Name of the Official	Designation	Place of Posting	Date of 1st Apptt.	Designation at the time of Apptt.	Functional Promotions availed	Non-Functional Promotions availed	Date from which TBP Granted	Pay Scale due	Remarks
1	Gurez	Fayez Ahmad Harrey	I/C Headmaster	HS Tarbal	04-09-1995	Teacher	1	Nil	01-10-2004	4500-125-7000 (Pre revised)	The said time bound promotion is given in Teacher Grade


Chief Education Officer.
G M Lone
(National Awardee)
Chief Education Officer
Bandipora